

Lecture Contract of Grace Lin



AGREEMENT, dated _____

between Grace Lin (Author/Illustrator), of 62 South Main St, Florence MA 01062 (617-838-9223) and - _____ (Sponsor)

located at: _____

Contact person: _____ Phone: _____

WHEREAS, the Sponsor is familiar with the work of the Grace Lin and requests that Grace personally visit the Sponsor to enhance the opportunities for its students to have contact with working professional authors; and
WHEREAS, Grace wishes to lecture with respect to her work and perform other such services as this contract may call for:
NOW, THEREFORE, in consideration of the foregoing and mutual covenants set forth herein, the parties agree as follows:

1. **Author to Lecture.** Grace agrees to travel to the Sponsor's location on _____ and speak on the following date(s) _____. Grace will present to _____ groups (4 max) of _____ students each.

The focus, format and schedule of the presentations will be agreed upon by both parties.

Arrival Time: _____ Finish Time: _____.

2. **Payment.** The Sponsor agrees to pay as full compensation for Grace's services the sum of \$ _____. This sum shall payable immediately upon completion of services.

3. **Expenses.** The Sponsor agrees to be responsible for the following expenses:
a. Round trip travel: If the Sponsor's location is outside of Grace local area, the Sponsor shall provide air or train tickets; if by rental car or other modes of transportation, the Sponsor shall make arrangement with Grace for payment of these expenses
b. Food and Lodging: If the Sponsor's location is outside of Grace local area, the Sponsor shall agree to accept and reimburse the Author for food and lodging receipts presented or make other mutually acceptable arrangements price to Grace's arrival
c. Other _____

4. **Inability to Perform.** If Grace is unable to appear on the dates scheduled due to illness, the Sponsor shall have no obligation to make any payments, but shall attempt to reschedule at a mutually acceptable future date. If the Sponsor is prevented from having Grace appear by Acts of God, governmental order, or any other cause beyond its control, the Sponsor shall be responsible only for payment of such expenses under Paragraph 3 as Grace shall actually have incurred. The Sponsor agrees in such case to attempt to reschedule at a mutually acceptable future date.

5. **Cancellation Fee.** If the Sponsor cancels Grace's appearance for any other reason other than an act of God, Sponsor agrees to pay Grace the full fee agreed upon as well as expenses that Grace shall actually have incurred.

6. **Recordings.** No recordings shall be made by the Sponsor without written consent of Grace.

7. **Book Sales and Autographing.** If the Sponsor desires the availability of Grace's books for sale and autographing, the Sponsor shall be responsible for ordering, collecting money for, distributing and returning unsold books. Grace agrees to be available for autographing at the Sponsor's location at _____.

8. **Audio -Visual and Physical Arrangements:** Sponsor will check to make sure all required equipment is in place and working properly.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement as of the date first set forth above.

Author _____
(Grace Lin)

Sponsor _____

